

Meeting Notice



On October 6, 2020, the North Dakota Ethics Commission adopted gift rules pursuant to Article XIV of the North Dakota Constitution.

Gift Rules - Title115: Section 115-03-01-03(7) of the North Dakota Administrative Rules excludes “[f]ood and beverage served for immediate consumption at any private or public social or educational event” from the gift prohibition rules established by the North Dakota Ethics Commission.

Gift Rules - Title115: Section 115-03-01-04 of the North Dakota Administrative Rules states, “Prior to a public or private social and educational event, the sponsor shall file notice with the Ethics Commission providing details regarding the planned event. Notice does not constitute approval of the event by the Ethics Commission. If the sponsor is concerned with compliance with North Dakota law and these rules, the sponsor may request an advisory opinion from the Ethics Commission.”

Submit this form by mail or e-mail to one of the addresses listed below:

Regular mail: North Dakota Ethics Commission
600 E Boulevard Ave, Dept 195
Bismarck, ND 58505

Or via email to: EthicsCommission@nd.gov

If you have questions about this form or would like to request the form in an alternate format, contact the Ethics Commission at (701) 328-5325 or write us at the above address. We will take reasonable steps to accommodate your needs.

Your Contact Information:

Your name: _____

Address: _____

City: _____

State: _____ Zip: _____ Email: _____

Telephone(s): _____

Are you a registered lobbyist? Yes () No () If yes, lobbyist badge number _____

Meeting Notice



Event Information:

Event name: _____

Event date: _____

Event location: _____

Sponsor(s): _____

Type of Event: Private social and educational event () or Public social and educational event ()

Educational component of event (describe with detail): _____

Number of total projected attendees: _____

Number of projected attendees who are public officials*: _____

Number of projected attendees who are registered lobbyists: _____

Total estimated cost of event per attendee: _____

Description of costs associated with the event (e.g. venue rental, educational materials, food/beverage):

Food & beverage must be for immediate consumption ONLY.

Additional comments (optional): _____

* Please refer to the definition of “public official” contained in N.D.C.C. § 54-66-01(9) and N.D.A.C. § 115-03-01-01(8).